

MEETING ROOMS IN WASHINGTON COUNTY LIBRARIES

Banks Public Library

- One meeting room is available in the library.
- Any staff member can take a reservation, but all reservations will be confirmed by the Library Director. Call 503-324-1382.
- User must fill out a use application form before the day of use. A few restrictions do apply.
- Charge is \$7/hour. All groups must pay fees, except City of Banks and affiliated departments & committees (Banks Library, WCCLS, and Banks Friends of the Library).

Beaverton City Library

- Four meeting rooms are available in the library:
 - Conference room (capacity 49)
 - Meeting room B (capacity 74)
 - Meeting room A (capacity 100)
 - Meeting room AB (capacity 174)
- For information and reservations: <https://www.beavertonoregon.gov/rooms/> or call 503-350-4071

Cedar Mill Community Library

- One large (or divide into two smaller) meeting rooms are available in the library, capacity 76.
- Local non-profit groups only. One use per month only during library open hours.
- <http://www.cedarmill.plinkit.org/about/meeting-rooms> or call 503-644-0043 ext 116.
- There is no meeting room at Cedar Mill Bethany.

Forest Grove City Library

- Available for non-profit organizations when not needed for library activities.
- Contact library at 503-992-3247 for reservation information.

Hillsboro Public Libraries

- Hillsboro Public Library Main and Shute Park Branch have meeting rooms that may be used by non-profit community organizations when they are not needed for Library activities.
- For info & online reservations, go to <http://www.hillsboro.plinkit.org/meeting-rooms-for-the-public>

North Plains Public Library

- One room available while the library is closed, capacity 12. Call 503-647-5051 to reserve.

Pacific University

- Meeting rooms available to Pacific University community only.

Tigard Public Library

- Three study rooms are available in the library for groups of six or less. Rooms may be reserved for two hours per day and may be reserved up to one week in advance. There is no fee. Call the reference desk to reserve a study room.
- The Community Room seats 160 and the Conference Room seats 25. To reserve, call Jill Byars at 503-639-4171, extension 2474.

Tualatin Public Library

- One small study room for groups of 2-4 people. No advance reservation.
- One conference room for groups of 2-10 people. Room may be reserved up to 3 weeks in advance.
- Community Room, seating up to 60, is currently not available for public use. Expect policies and fee schedule by Spring 2009.

Washington County Historical Society & Museum Research Library

- Space available for non-profit organizations. Call 503-645-5353 for reservation information.

West Slope Community Library

- One room available, capacity 6. Call 503-292-6416 to reserve.