

Agenda Public Meeting: WCCLS Executive Board

Location: Tualatin Public Library | [18878 SW Martinazzi Ave, Tualatin, OR 97062](https://www.wccls.org/locations/tualatin)

Time & date: Wednesday, May 22, 2019, 1:15 pm – 2:45 pm

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| 1:15 | 1. Call to order & introductions | VanderZanden |
| 1:18 | 2. Consent agenda [motion/vote]
2a. Minutes from the April 2019 Executive Board meeting | VanderZanden |
| 1:20 | 3. WCCLS strategic planning discussion
Facilitated by Michael Kosmala, The Coraggio Group

<i>We'll get input on a draft version of WCCLS' strategic plan, which will be incorporated in the final version we bring to you at the July 24 meeting.</i> | Tattersall |
| 2:45 | 4. Adjourn | VanderZanden |

Minutes Meeting: Executive Board
DRAFT Location: Forest Grove City Library | 2114 Pacific Ave, Forest Grove, OR 97116
Time & date: Wednesday, April 24, 2019, 1:15 pm – 2:15 pm

Attendance

Aloha: Jean Doane
Banks: Jolynn Becker
Beaverton: Abigail Elder, Vice-Chair
Cedar Mill: Peter Leonard
Cornelius: Rob Drake
Forest Grove: Jesse VanderZanden, Chair
Garden Home: Molly Carlisle for Anna Heinrich
Hillsboro: Simone Brooks
North Plains: Andy Varner
Sherwood: Joe Gall
Tigard: *absent*
Tualatin: Jerianne Thompson for Sherilyn Lombos
West Slope: Doug Bigelow
Washington County: Ruth Osuna
WCCLS: Lisa Tattersall
Guests: Terisa Brown, Adrienne Doman Calkins, Denise Holmes, Michael Kosmala, Terri Palmer, Crystal Trice, Colleen Winters, Will Worthey

Call to Order, Introductions, Additions to the Agenda:

Chair VanderZanden called the meeting to order at 1:18 pm. No additions to the Agenda.

Consent Agenda:

Drake motioned to adopt the Consent Agenda. Brooks seconded the Motion. Passed.

WCCLS strategic planning discussion

Facilitated by Michael Kosmala, The Coraggio Group

The strategic planning process began in fall 2018. Executive Board members were invited to participate in a survey, and some participated in one-on-one interviews. A planning team is currently working on a one-page draft for a three-year strategic plan. Feedback will be requested from stakeholders throughout the rest of the process. After approval from the Executive Board, Coraggio will work with Tattersall on moving from strategy to action. Kosmala shared strategic themes gathered

from stakeholders through interviews and the survey. The full insight report will be published by WCCLS soon.

Executive Board members shared ideas for each of these four strategic focus areas:

- Increased access: focus on unserved/underserved populations
- Service efficiency: centralized vs. local
- Awareness and engagement: non-library cardholders and cardholders; communicating library benefit, driving use
- People and culture: employee, committee, and board engagement/effectiveness; equity work

Kosmala introduced an equity lens framework for discussing issues or decisions.

Adjourned: 2:30 pm

May 22 meeting: (1:15-2:45, 90 minutes) sharing draft strategic plan for input and refinements

Submitted by Crystal Trice