

Minutes Meeting: Executive Board
FINAL Location: Forest Grove City Library | 2114 Pacific Ave, Forest Grove, OR 97116
Time & date: Wednesday, April 24, 2019, 1:15 pm – 2:15 pm

Attendance

Aloha: Jean Doane

Banks: Jolynn Becker

Beaverton: Abigail Elder, Vice-Chair

Cedar Mill: Peter Leonard

Cornelius: Rob Drake

Forest Grove: Jesse VanderZanden, Chair

Garden Home: Molly Carlisle for Anna Heinrich

Hillsboro: Simone Brooks

North Plains: Andy Varner

Sherwood: Joe Gall

Tigard: *absent*

Tualatin: Jerianne Thompson for Sherilyn Lombos

West Slope: Doug Bigelow

Washington County: Ruth Osuna

WCCLS: Lisa Tattersall

Guests: Terisa Brown, Adrienne Doman Calkins, Denise Holmes, Michael Kosmala, Terri Palmer, Crystal Trice, Colleen Winters, Will Worthey

Call to Order, Introductions, Additions to the Agenda:

Chair VanderZanden called the meeting to order at 1:18 pm. No additions to the Agenda.

Consent Agenda:

Drake motioned to adopt the Consent Agenda. Brooks seconded the Motion. Passed.

WCCLS strategic planning discussion

Facilitated by Michael Kosmala, The Coraggio Group

The strategic planning process began in fall 2018. Executive Board members were invited to participate in a survey, and some participated in one-on-one interviews. A planning team is currently working on a one-page draft for a three-year strategic plan. Feedback will be requested from stakeholders throughout the rest of the process. After approval from the Executive Board, Coraggio will work with Tattersall on moving from strategy to action. Kosmala shared strategic themes gathered

from stakeholders through interviews and the survey. The full insight report will be published by WCCLS soon.

Executive Board members shared ideas for each of these four strategic focus areas:

- Increased access: focus on unserved/underserved populations
- Service efficiency: centralized vs. local
- Awareness and engagement: non-library cardholders and cardholders; communicating library benefit, driving use
- People and culture: employee, committee, and board engagement/effectiveness; equity work

Kosmala introduced an equity lens framework for discussing issues or decisions.

Adjourned: 2:30 pm

May 22 meeting: (1:15-2:45, 90 minutes) sharing draft strategic plan for input and refinements

Submitted by Crystal Trice