

Minutes Public Meeting: Policy Group
FINAL Location: Tuality Health Education Center, Classroom A, 335 SE 8th Ave, Hillsboro
Time & date: Thursday, March 28, 2019, 10:00 am – 12:00 pm

Attendance

Aloha Community Library: Terri Palmer
Banks Public Library: Denise Holmes, Chair
Beaverton City Library: Glenn Ferdman
Cedar Mill Community Libraries: Peter Leonard
Cornelius Public Library: *absent*
Forest Grove City Library: Colleen Winters
Garden Home Community Library: Molly Carlisle
Hillsboro Public Library: Stephanie Chase
North Plains Public Library: Will Worthey
Oregon College of Art and Craft Library: *absent**
Sherwood Public Library: *absent*
Tigard Public Library: Halsted Bernard
Tualatin Public Library: Jerianne Thompson
Tuality Healthcare Library: Candii Dana*
West Slope Community Library: Veronica Eden
WCCLS: Lisa Tattersall
Guests: Alan Rappleyea, Maria Kessler McShane, Crystal Trice, Karen Muller, Terisa Brown
* Non-public libraries share one vote

Call to Order, Introductions, Additions to the Agenda:

Holmes called the meeting to order at 10:04. No additions to agenda. Policy Group celebrated Veronica Eden's 25 year career at the West Slope Community Library; she retires this this month.

Consent Agenda:

Worthey motioned to adopt the Consent Agenda. Dana seconded the Motion. Passed.

Presentation from County Counsel about public meeting law:

Rappleyea shared Oregon laws regarding public meetings [with a slideshow](#) (large PDF).

Demonstration of new events calendar:

McShane demonstrated BiblioEvents. Events are in list format (calendar format is something that BiblioCommons is looking at). Filters include an option to limit by current location or library, event types, program types, audiences, and languages. Events can be drop in, registration required

(offline), or online registration (including wait lists). Patrons do not need a library card to register online for events. Patrons can add events to their own calendars. Individual events and registration emails include recommendations for other relevant events at all member libraries. The new calendar will be live April 23, and replace our current calendar.

Verbal reports: Central Storage

Trice reported that the pilot has been in progress for three weeks, with four locations participating thus far (Bethany, Garden Home, Tigard, West Slope). We have had 4,294 items sent to Central Storage, including 96 totes of items. In this time period, there have been 11 checkouts from Central Storage. Pilot testers expressed enthusiasm about how the process is working so far. The pilot will continue until mid-May, when the Central Storage team will reconvene to draft policy and refine procedures.

Verbal reports: Core Competencies Subgroup

Tattersall shared that the subgroup will meet in April.

Verbal reports: Consistent criteria for giving General cards to Youth Subgroup

Holmes reported that the subgroup met to discuss how libraries are giving General cards to Youth. The subgroup will report to Policy Group in a future meeting.

From Awareness to Funding, OCLC Report Discussion:

- Members discussed aspects of the report that surprised them, resonated with them, or that they still have questions about.
- Members discussed the report recommendations: what WCCLS or local libraries are already doing well, and opportunities for improvement.
 - Address those in “barriers to support” tier:
 - Well: provide quality resources
 - Opportunity: reach out to Googlers, staff expertise
 - Leverage areas of positive public perception:
 - Well: BiblioCore interactions have been positive
 - Opportunity: having right staff to meet needs of community, and have technological skills. Redefine the expectations of a “generalist?”
 - Amplify library resources and impacts for school-age kids:
 - Well: youth-oriented programming and outreach
 - Opportunity: public awareness about no juvenile fines
 - Cultivate and empower super supporters:
 - Well: locally cultivate super supporters; making it “official” at Forest Grove

- Opportunity: county-wide efforts with Board of Commissioners and People For Libraries
- Clarify misconceptions about funding sources:
 - Well: messaging to governing boards
 - Opportunity: informing the public (share countywide stats comparing taxes paid and value received)
- Recognize local libraries as community hubs:
 - Well: have been working on this, including annexes for small libraries
 - Opportunity: how do we appeal to non-users?

Strategic planning update:

- The WCCLS Strategic Planning Retreat was on March 12, with 13 member library staff (one from each library) and 13 WCCLS staff attending.
- A summary of the retreat will be posted on the new Extranet interest group, WCCLS Strategic Planning. Please join the group if you want to receive email updates.
- A seven-member strategic planning committee will convene three times to work on the strategic plan.
- We will have focus group meetings to share out iterations of the plan for continuous feedback, including Policy Group.

Important Announcements:

- GHL: Closed April 7-20 while they work on their expansion. Grand Opening in May.
- COR: Grand Opening this Saturday
- Policy Group will continue with morning meetings, and revisit preference next year.

Task review

- ☐ Tattersall will email strategic planning update to Policy Group today.

Adjourned: 12:09 PM

Submitted by Crystal Trice