

Minutes Public Meeting: Policy Group
FINAL Location: Tigard Public Library | 13500 SW Hall Blvd, Tigard, OR 97223
Time & date: Thursday, June 27, 2019, 10:00 am – 12:00 pm

Attendance

Aloha Community Library: Terri Palmer
Banks Public Library: Denise Holmes, Chair
Beaverton City Library: Glenn Ferdman
Cedar Mill Community Libraries: Peter Leonard
Cornelius Public Library: *absent*
Forest Grove City Library: Colleen Winters
Garden Home Community Library: Molly Carlisle
Hillsboro Public Library: Stephanie Chase
North Plains Public Library: Eric Danko
Sherwood Public Library: *absent*
Tigard Public Library: Halsted Bernard, Teresa Ferguson
Tualatin Public Library: Jerianne Thompson
Tuality Healthcare Library: *absent*
West Slope Community Library: Terisa Brown
WCCLS: Lisa Tattersall
Guests: Karen Muller, Crystal Trice

Call to Order, Introductions, Additions to the Agenda:

Tattersall called the meeting to order at 10:01. No additions to agenda.
Congratulations to Bernard, new director of the Tigard Public Library. Welcome to Eric Danko, interim director for North Plains Public Library.

Consent Agenda:

Carlisle motioned to adopt the Consent Agenda. Bernard seconded the Motion. Passed.

Central storage policy:

Discussion: The notes about the circulation statistics were stricken from the draft policy to clarify that the hold pickup library receives circulation credit, not the Courier warehouse. Library of Things can not circulate by patrons from Central Storage, but they can be stored in a pre-purchased storage tote, and then requested back by the owning library. If Central Storage reaches capacity, WCCLS will communicate with those libraries using Central Storage. Carlisle shared kudos for how many hours Central Storage saved the Garden Home Library during their expansion, as a pilot library. Danko motioned to make the Central Storage policy a decision item. Carlisle seconded the Motion. Passed.

Chase motioned to approve the Central Storage policy as drafted. Palmer seconded the Motion. Passed.

WCCLS will begin offering Central Storage to all libraries starting July 1. Trice will email specifics to Policy Group members for distribution to library staff.

Strategic planning:

Members discussed what they are most looking forward to in the new strategic plan, how to positively prepare for change, and what is needed from WCCLS to be local advocates.

Art of the Story Festival:

We will continue the Art of the Story Festival in 2020, streamlining for efficiency and effectiveness. Members discussed ideas to help focus the target audience and lessen the logistics required.

Important Announcements and sharing:

- GHL: Expansion celebration on Saturday with a ribbon cutting!
- NPPL: Self-check out machine arrived
- FGL: New library services supervisor, Jim Jatkevicius, will start Monday
- CML: Opened Bethany annex with many programs there already
- WCCLS: West Slope Community Library Supervisor position posts this weekend.
- TPL: Teen Scene almost complete! Teens-only party on Saturday.
- TUL: Local officials helped at the registration table for summer reading.
- WSL: Kittens were dumped at the library, but happily all found families.
- HPL: Chase encourages ALA members or previous ALA members to provide feedback to the Steering Committee on Organizational Effectiveness about governance.
- BAL: BJ the Clown again kicked off Summer Reading.
- ACL: Staff member shared that they recently used skills learned at the Ryan Dowd training while working with a patron snoring loudly in the library.
- BCL: Grab-n-go collection will be at the Beaverton Transit Center.
- SPL: Offers test proctoring now. Facility master plan is mostly done. 3-D printer arrived, with programming in October.

Adjourned: 11:57 AM

Submitted by Crystal Trice