

Minutes Meeting: Executive Board
FINAL Location: Tualatin Valley Water District | 1850 SW 170th Ave., Beaverton
Time & date: Wednesday, July 24, 2019, 1:15 pm – 3:00 pm

Attendance

Aloha: Jean Doane

Banks: Jolynn Becker

Beaverton: Abigail Elder

Cedar Mill: Peter Leonard

Cornelius: *absent*

Forest Grove: Jesse VanderZanden, Chair

Garden Home: Anna Heinrich

Hillsboro: Simone Brooks

North Plains: Andy Varner

Sherwood: Joe Gall

Tigard: Marty Wine

Tualatin: Sherilyn Lombos

West Slope: *absent*

Washington County: *absent*

WCCLS: Lisa Tattersall

Guests: Beau Bennett, Molly Carlisle, Adrienne Doman Calkins, Eric Danko, Denise Holmes, Michael Kosmala, Stephanie Lind, Terri Palmer, Crystal Trice, Courtney Sheedy, Jerianne Thompson, Colleen Winters

Call to Order, Introductions, Additions to the Agenda:

Chair VanderZanden called the meeting to order at 1:20 pm. No additions to the Agenda.

Consent Agenda:

Lombos motioned to adopt the Consent Agenda. Wine seconded the Motion. Passed.

Review & approve the WCCLS strategic plan

Bennett reviewed the strategic plan project plan timeline and engagement summary.

Tattersall shared definitions within the plan:

- WCCLS = 36 staff members in central support, a department of Washington County
- Member Libraries = 13 independent libraries that WCCLS partners with and supports
- Cooperative = is WCCLS together with the libraries

Goals for the strategic planning process were: to improve role clarity, create a decision making tool, address equity & inclusion, continue support for libraries, and use a collaborative process.

Tattersall reviewed the clarity elements of the strategic plan: vision, mission, values, reputation, and position. Several members shared kudos for the clarity elements and how they work together.

Leonard reviewed the focus and action elements of the strategic plan: imperatives, objectives, and initiatives. Members discussed clarifying questions and shared positive feedback on this section of the plan.

Holmes shared thoughts discussed in the last Policy Group meeting about what they are most looking forward to in the new strategic plan.

Tattersall shared next steps after the strategic plan is approved, including sharing the plan with the Washington County Board of Commissioners, developing an implementation plan with Coraggio's expertise, and sharing regular updates of the plan.

Varner motioned to approve the WCCLS Strategic Plan. Heinrich seconded. Passed.

Discussion: role of the Executive Board with the new plan

Facilitated by Michael Kosmala and Beau Bennett, The Coraggio Group

What does the Executive Board want to keep in mind as the plan is implemented? Does this affect how you want to operate together as a board?

- Keep the plan in front of our eyes – tie future actions to the plan
- There is some confusion about the Executive Board role. What does WCCLS want from us?
- Share information with City councils and other elected officials
- More alignment with equity work done in communities. Libraries are leaders in this work.
- More sharing of work done by Policy Group that can inform Executive Board decisions
- When should we look at things from the County perspective, instead of City or Organization
- More onboarding to the Executive Board
- Executive Board can have a role as a focus group, as a first group of non-library people to review information before it goes to the public
- The group is open to other meeting times and formats, including an annual joint meeting with Policy Group

Adjourned: 2:34 pm

Submitted by Crystal Trice