

Minutes Public Meeting: Policy Group
FINAL Location: Cornelius Public Library | 1370 N Adair St, Cornelius
Time & date: Thursday, September 26, 2019, 10:00 am – 12:00 pm

Attendance

Aloha Community Library: Terri Palmer
Banks Public Library: Denise Holmes, Chair
Beaverton City Library: Glenn Ferdman
Cedar Mill Community Libraries: Peter Leonard
Cornelius Public Library: Karen Hill
Forest Grove City Library: Colleen Winters
Garden Home Community Library: Molly Carlisle
Hillsboro Public Library: Karen Muller
North Plains Public Library: Robin Doughty
Sherwood Public Library: Adrienne Doman Calkins, Vice-Chair
Tigard Public Library: Halsted Bernard
Tualatin Public Library: Jerianne Thompson
West Slope Community Library: Terisa Brown
WCCLS: Lisa Tattersall
Guest: Crystal Trice

Call to Order, Introductions, Additions to the Agenda:

Holmes called the meeting to order at 10:05. No additions to the agenda.

Consent Agenda:

Winters motioned to adopt the Consent Agenda. Doman Calkins seconded the Motion. Passed.

Policy Group Vice-Chair/Chair-Elect

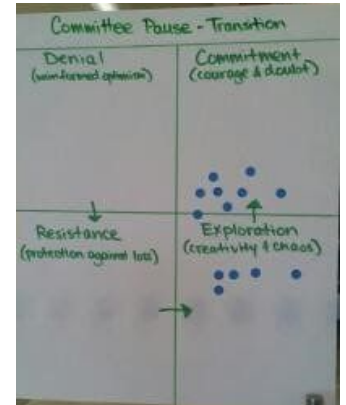
Leonard volunteered to be Vice-Chair/Chair-Elect. Ferdman motioned to vote for Leonard to be Vice-Chair/Chair-Elect. Carlisle seconded the Motion. Passed.

Discussion: Distributing Online Fine Payment Revenue

WCCLS started online fine payment 11 months ago, and have been holding the money centrally as we waited to see how much would be collected. Almost \$50,000 has been collected so far through this service, with fees totaling approximately \$10,000. Members discussed the possibility of distributing the funds collected, after fees are subtracted, or using these funds for a centralized service like e-books.

Discussion: Next steps for WCCLS committees

Tattersall shared themes from one-on-one meetings with Policy Group members in August about the WCCLS committee structure. She outlined plans for a “Committee Pause” that will allow time for cross-functional groups of staff to work on a process or prototype for committee improvements. Members indicated their readiness for the next steps through dot voting, and then started an evaluation exercise for which frequency, modality, and representation are most effective for cooperative work.



Update: May 2020 levy

Due to time constraints, Tattersall will send an update by email.

Discussion: Retreat in October

Members discussed their “desired outcomes” from the upcoming retreat with Chris Trani. Outcomes include improving change management skills, learning more about group and individual dynamics, and general team building and excitement about the future.

Announcements:

- WSL: A new supervisor has been hired and will start in mid-November
- HPL: Decommissioned Book-O-Mat and hope to install the replacement in January
- SPL: Reminder about joint LINCC meeting in November
- FGL: 110th anniversary in October includes dedication of new garden
- COR: New volunteer coordinator has been hired; selected a vendor for their cafe
- BCL: Grab-and-Go collection still in process
- TPL: Hired two new managers
- NPPL: Settling in and finished state report
- GHL: Annual [Sustainability and Repair Fair on Oct 4](#)
- TUL: Recruitment in process for a new library assistant
- CML: Reported recent theft activity
- BAL: Two upcoming Friends events

Adjourned: 12:05 PM

Submitted by Crystal Trice